

OFFICE OF THE BURT COUNTY CLERK  
**Minutes of the Burt County Board of Supervisors**  
**June 11, 2025**  
TEKAMAH NE 68061

The Burt County Board of Supervisors met in regular session on Wednesday, June 11, 2025 in the Boardroom of the Burt County Courthouse in Tekamah, Nebraska, pursuant to adjournment of their last meeting. Notice of the meeting was given in advance thereof by Publication in the Lyons Mirror-Sun (6-5-2025), upon a 1<sup>st</sup> floor bulletin board within the courthouse and on the County's Website. A copy of the proof of publication is on file in the office of the County Clerk. The following members were present: Gary "Bird" Swanson, Jeff Kutchera, Sam Titus, Carl Pearson, Jay W. Johnson, Paul Richards and Ted Connealy.

The meeting opened at 9:00 A.M. with the pledge of Allegiance. Chairman Connealy informed the public that the Open Meeting Act is posted on the wall.

The agenda was approved; motion by Swanson, seconded by Kutchera. By Roll Call Vote: Ayes – Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays – none.

The minutes of the 5/28/2025 Board of Supervisors meeting were approved; motion by Titus, seconded by Johnson. By Roll Call Vote: Ayes – Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays – none.

Approval of May Reports: The County Clerk Report of Fees, the County Court Report of Fines, the District Court Fee Report, Planning and Zoning Report, Fund Balances, and the following Miscellaneous Receipts in the amount of \$725,081.30 were all approved upon motion by Kutchera, seconded by Richards. By Roll Call Vote: Ayes – Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays – none.

ZONING PERMITS	850.00
IV-D CHILD SUPPORT ENF. - CO.ATTY	4,138.42
EMERGENCY MGMT GRANT	8,403.18
INS. PREMIUM TAX (COUNTY ISSUANCE FROM STATE)	25,050.02
TAX SALE REDEMPTION (COUNTY SHARE)	242.00
CO CLERK-FILING & RECORDING FEES	3,277.50
CO CLERK-DOC STAMPS (COUNTY SHARE)	6,035.40
CO CLERK-MISC FEES	127.50
DISTRICT COURT-FILING FEES	184.90
DISTRICT COURT-COURT COST REFUND	102.00
DISTRICT COURT-MISC FEES & REVENUE	60.00
DISTRICT COURT - FEE & COST	72.00
DISTRICT COURT - PASSPORTS	237.80
ELECTION - HAVA GRANT - IT ELECTION SECURITY	5,250.99
CO SHERIFF-SERVICE FEES	1,096.00
CO SHERIFF-MILEAGE & COSTS	1,454.85
TITLE INSPECTIONS	420.00
GUN PERMITS	45.00
FINGER PRINT	10.00
INTOX	75.00
INTEREST ON INVESTMENTS	5,774.45
HIGHWAY/STREET ALLOCATION	110,755.44
TRANSFER GEN-RD	30,000.00
TRANSFER TO CAPITAL IMPROVEMENT ROADS	300,000.00
LODGING TAX	86.64
ROD -PRESERVATION & MODERNIZATION	527.50
STOP	100.00
INHERITANCE TAX- Bradley & Karen Bigelow	13,718.48

PLAT BOOK SALES	60.00
COUNTY 911	5,691.67
E-911 (WIRELESS)	4,012.69
COUNTY COURT FINES-REGULAR	2,013.00
DECATURE FIRE - GENERAL	2,212.62
OAKLAND FIRE -GENERAL	4,906.20
LYONS FIRE - GENERAL	4,029.30
DECATUR FIRE BOND	989.20
LYONS FIRE BOND	603.68
MFO - 2nd Half 2025	32,420.00
TAX SALE REDEMPTION & ADMIN FEES	46,909.83
HOMESTEAD ALLOCATION	103,138.04

**OFFICE UPDATES (2):** (1) Weed Superintendent – Tory Penny  
(2) County Clerk, Register of Deeds & Election Commissioner – Sarah J Freidel

**Protests and Budgets -2025 meetings**

The board reviewed dates for 2025 Protests and FY 2025-2026 Budget:  
Budgets: July 9 – dept. head requests                      Protests: July 15 – hearings, July 16 – hearings (cont. if need)  
                  July 28 – 1<sup>st</sup> round    July 25 – Protest decisions  
                  Sept – adopt FY 25-26 budget

**Designation of Vendor for LB644 Joint Hearing Postcard Printing:**

Upon motion by Titus, seconded by Pearson, the Board approved designation of STATE PRINT SHOP as the vendor for the printing of the LB644 joint hearing postcards (if/when necessary for FY 2025-26 Budget cycle). Approved By Roll Call Vote: Ayes - Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays- none.

**Medicare SHIP Program:**

Mary Loftis presented an overview of her services provided during her 2024-2025 contract for Medicare SHIP Programming. Loftis reported the services/contract agreement is working out well, and she will continue to serve all three Counties of Burt, Dodge and Washington. Loftis presented a contract for July 1, 2025-June 30, 2026; contract fees will be assessed to each County as follows: Burt County - \$12,400.00; Dodge County - \$3,100.00; and Washington County - \$3,100.00. The Counties will be billed quarterly. The board agreed the services are very helpful for constituents and the new contract was approved upon motion by Titus, seconded by Richards. By Roll Call Vote: Ayes –Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays- none.

**Board of Equalization:**

Richards moved the Board recess at 9:17 AM for *Board of Equalization*, Johnson seconded, motion passed All Ayes. The Burt County Board of Supervisors reconvened at 9:22 AM upon motion by Pearson, seconded by Kutchera, All Ayes. See separate minutes for BOE.

**Special Designated Liquor Licenses (SDLs):**

The Board approved SDLs for Nelson’s Food Pride to serve weddings at Harvest Moon (Oakland) on June 21 & Aug. 30, 2025. Approved upon motion by Kutchera, seconded by Titus. By Roll Call Vote: Ayes – Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays – none.

## **Audit FY24-25**

Chairman Connealy signed the understanding of services with Contryman Associates

### **ROADS:** *Ann Chytka, Highway Superintendent*

Mail box claim: Documentation and photos were reviewed regarding a landowner request to have a mailbox replaced. No action was taken.

Belly Dump: 2025 R-WAY T4625 TRI AIR cross gate belly dump trailer 25 yard capacity, no tarp; purchase from RDO. Motion by Titus, seconded by Swanson, Approved By Roll Call Vote: Ayes: Ayes – Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays- none.

Tool Truck: Following discussion, the board approved to try to procure a vehicle via online auction. 2019 Chevy Silverado 5500 HD 4x4 service Truck with Tiger Mechanic's Boom, with 84,281 miles. It is listed with Big Iron (Mead, NE), auction ends June 18, a couple of road employees will go check it over before the auction end date and report to the road committee if they want to proceed with bidding. Titus made a motion to bid up to \$35,000.00 via the online auction for the purchase, Pearson seconded, the motion Passed By Roll Call Vote: Ayes - Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays- none. Road Committee member/Supervisor Pearson will place the bid.

Stop Sign Program Resolution 2025-04 was adopted upon motion by Kutchera, seconded by Titus. Passed By Roll Call Vote: Ayes – Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays – none.

### **CERTIFICATE OF COMPLETION – STATEWIDE UPGRADING EXISTING STOP SIGN LOCATIONS OF RURAL ROADS**

Whereas: Burt County and State entered into an agreement “Statewide Upgrading Existing STOP Sign Locations of Rural Roads” (Program Agreement) for installation of STOP and/or STOP Ahead signing devices on county roads (the Project). Agreement Number BM2302 executed on October 3, 2023, and the purchase and installation of STOP and STOP Ahead sign devices. The project purchased the signs, and it is responsibility of the County to install all devices.

Whereas: the Burt County Highway Superintendent has informed the Board that the Project has been completed by the County in accordance with the terms of the Program Agreement.

Whereas: the Program Agreement requires that the County Board certify to State that the Project has been properly completed.

Be It Resolved: by the Board of Burt County:

- (1) Installation of STOP and STOP Ahead signing has been completed by the County in accordance with the terms of the Program Agreement.

County Board, Chair is hereby authorized to sign the attached Certificate of Completion between the Nebraska Department of Transportation and the County.

NDOT Project Number: HSIP-STWD(203)

NDOT Control Number: 01063

NDOT Project Description: Statewide Upgrading Existing STOP Sign Locations of Rural Roads

Adopted this 11 day of June, 2025 at Tekamah, Nebraska.

### **Zoning:** *Ann Chytka, Planning and Zoning Administrator*

#### **Conditional Use Permit: Ingrid Williamsen**

At 10:31 A.M. Chairman Connealy opened a public hearing for consideration of a CUP for Ingrid Williamsen for a manufactured home to be placed on 7.46 ac. tract in NW<sup>4</sup>NW<sup>4</sup> of Sec. 33, TWP 21N, Rg 8E of 6th p.m., Burt County, NE. Chytka, Zoning Admin. reported the planning commission had approved the CUP. Public Comment: Ingrid explained the new home is a replacement for the current home that is there.

Having no other public comment, Chairman Connealy declared the public hearing closed at 10:33 A.M. and the Board went back into regular session. The County Board approved the CUP for Ingrid Williamsen with the condition that the old house may not be used as living quarters; upon motion by Richards, seconded by Johnson. Roll Call Vote: Ayes – Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays – none. Motion passed, the CUP was approved and signed.

**Burt County Economic Development Corp. (BCEDC):** *Cindy Chatt, Director*  
Chatt reported that multiple Burt County marketing campaigns are underway. (i) liquid death marketing teams have given rights to all of their materials they’ve collected when in the area doing their own campaign; (ii) podcasts are working their way throughout the County, those can be viewed on the tourism website; (iii) billboards ‘visit Burt County, it’s closer than you think’, 1- metro area, 1- waterloo area go up July 3<sup>rd</sup> and stay up for one month.

PRIVATE FOUNDATION GRANTS – BURT CO FUND 0900

- FUND BALANCE: Chatt reported that she had turned in the application for the funding.  
- APPLICATIONS: Currently there are more projects pledged than money available in this fund; therefore, at this time the board cannot accept any grant applications for the fund money.

VISITORS PROMOTION FUND/LODGING TAXES – BURT CO FUND 0990

The following four (4) lodging tax grants were considered and approved upon motion by Kutchera, seconded by Johnson. Approved By Roll Call Vote: Ayes – Swanson, Kutchera, Titus, Pearson, Johnson, Richards and Connealy. Nays – none. (1) Hoot Gibson Rodeo (\$500); (2) Tekamah Freedom Fest - Chamber/multiple businesses (\$1,000); (3) Burt County Bird Bounty – KAMO; (\$500) Paul Carrier Memorial Ice Bowl - KAMO (\$500).

*ANNOUNCEMENT:* Supervisors Jeff Kutchera and Sam Titus were both recognized for earning enough education credits to receive their NACO (*Nebraska Association of County Officials*) County Board Member Certification – Level 1.

PUBLIC COMMENT: none.

There being no further business to come before the Board at this time, the meeting adjourned at 11:01 A.M. upon motions by Titus and Richards.  
Next meeting: June 27, 2025 at 9:00 A.M.

ATTEST: SARAH J. FREIDEL  
BURT COUNTY CLERK

TED CONNEALY, CHAIRMAN  
BURT COUNTY BOARD OF SUPERVISORS

*These minutes are not the official record and may be corrected. A copy of the approved official minutes is available to the public at the Clerk’s Office.*