

BURT COUNTY BOARD OF SUPERVISORS MEETING AGENDA
ITEMS ON THE AGENDA TO BE CONSIDERED BY THE
COUNTY BOARD OF SUPERVISORS WITH NECESSARY ACTION TO BE TAKEN

January 11, 2023

1. Open / **Reorganization:** Appoint Chair & Vice-Chair
2. Motion to approve the agenda:
3. Present:
4. Minutes:
5. Financial Reports: County Clerk Report of Fees; County Court Report of Fines;
District Court Fee Report and the Zoning Report for December; Sheriff's
Quarterly Report and Treasurer's 6 mth. Report
Miscellaneous Receipts: totaling \$297,963.03 and Fund Balances
6. Communications: (1) seal report (2) IRS compliance reminders (3) 2023 mileage rates
7. Appointments: **9:15** – open bids - Burt County 2023 overlays
9:30 – Burt County Economic Dev.: (a) Executive Director (b) board members
(c) office space
9:45 – Department Head meetings: office updates & 2023 wages/cost of living
8. Resolutions *(possible action)*: **2023-01** Authorize County Depositories for 2023
2023-__
9. **Miscellaneous** *discussion/action*:
 - Designate County Website as an official means of publications
 - Appoint Ann Chytka Highway Superintendent for 2023
 - confirm annual Burt County Board Committee Appointments
 - (9:30) BurtCoEDC: re-appoint 1 year – Gary Swanson, Ted Connealy & Jennifer Hinman
 - (9:45) 2023 salaries and wages
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10. **Roads** *discussion/action*:
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 - update of Projects
11. Board of Equalization:
12. Remarks from the press/public:

Next meeting: Jan. 27, 2023

CONSIDERATION OF AND COMMENTS BY PUBLIC, CHAIRMAN OF THE COUNTY BOARD, AND
MEMBERS OF THE BOARD CONSIDERING COUNTY DEPARTMENTS, BOARD RESOLUTIONS AND
COMMENTS FROM THE PUBLIC. THE AGENDA MAY BE MODIFIED BY VOTE OF THE BOARD.

OFFICE OF THE BURT COUNTY CLERK
Minutes of the Burt County Board of Supervisors
January 11, 2023
TEKAMAH NE 68061

The Burt County Board of Supervisors met in regular session on Wednesday, January 11, 2023 in the Boardroom of the Burt County Courthouse in Tekamah, Nebraska, pursuant to adjournment of their last meeting. Notice of the meeting was given in advance thereof by Publication in the Oakland Independent (1-5-2023), upon a 1st floor bulletin board within the courthouse and on the County’s Website. A copy of the proof of publication is on file in the office of the County Clerk. The following members were present: David Schold, Gary “Bird” Swanson, Paul Richards, Carl Pearson, Samuel M. Titus and Ted Connealy. Absent - Jeff Kutchera.

The meeting opened at 9:00 A.M. with the pledge of Allegiance. County Clerk Sarah Freidel informed the public that the Open Meeting Act is posted on the wall.

The first order of business was **reorganization**. County Clerk Freidel asked for nominations for Chairman of the Board. Pearson motioned to nominate David Schold, and Connealy seconded the motion. Richards moved that the nominations cease, seconded by Titus, and Schold was elected Chairman of the Board for 2023. By roll call vote. Ayes – Swanson, Richards, Pearson, Titus, Connealy and Schold. Nays – none. Absent- Kutchera. Motion passed. David Schold will be Chairman for 2023.

The next order of business, also part of reorganization, was to appoint a Vice-Chairman. Chairman Schold asked for nominations for Vice-Chairman of the Board. Pearson moved to nominate Ted Connealy, and Swanson seconded the motion. Richards moved that the nominations cease, and that Ted Connealy be elected Vice-Chairman of the Board for 2023. The motion was seconded by Titus. By roll call vote: Ayes - Swanson, Richards, Pearson, Titus and Schold. Nays – Connealy. Absent- Kutchera. Motion passed. Ted Connealy will be Vice-Chairman for 2023.

Upon motion by Connealy, seconded by Richards, the agenda was approved. By roll call vote: Ayes – Swanson, Richards, Pearson, Titus, Connealy and Schold. Nays – none. Absent -Kutchera.

The minutes of the Dec. 28, 2022 Board of Supervisors and Board of Equalization meetings were approved upon motion by Swanson, seconded by Pearson. By roll call vote: Ayes – Swanson, Richards, Pearson, Titus, Connealy and Schold. Nays – none. Absent – Kutchera.

The Financial Reports of County Clerk Fees, County Court fines, the District Court Fees and the Zoning Report for December; the Sheriff’s Quarterly Report and Treasurer’s 6 month report; the following Miscellaneous Receipts in the amount of \$297,963.03 and Fund Balances were all approved upon motion by Connealy, seconded by Swanson. By roll call vote: Ayes – Swanson, Richards, Pearson, Titus, Connealy and Schold. Nays – none. Absent – Kutchera. Motion passed.

TOBACCO LICENSE & PUBLISHING	34.00
ZONING PERMITS	125.00
MV PRO RATE (COUNTY SHARE)	159.63
TAX SALE REDEMPTION (COUNTY ISSUANCE)	22.00
BAIL BOND COSTS -10%	10.00
CO CLERK-FILING & RECORDING FEES	2,741.50
CO CLERK-DOC STAMPS (COUNTY SHARE)	2,874.71
CO CLERK-MISC FEES	227.28
DISTRICT COURT-FILING FEES	350.00
COURT COST REFUNDS	101.00

DISTRICT COURT - FEES & COSTS	219.43
DISTRICT COURT-MISC FEES & REVENUE	570.85
DEPT SOCIAL SERVICES IV-D	5,677.31
CO COURT - MISC FEES	65.00
ELECTION REIMBURSEMENTS	1,676.66
CO SHERIFF-SERVICE FEES	501.00
CO SHERIFF-MILEAGE & COSTS	576.74
TITLE INSPECTIONS	490.00
GUN PERMITS	75.00
FINGER PRINT	50.00
REFUND OVERPAY TO ATTY OFFICE	199.50
JOINT HEARING REIMBURSEMENT	851.07
INS REFUND - WORK COMP AUDIT	8,575.00
INTEREST EARNED	1,360.26
HIGHWAY/STREET ALLOCATION	117,864.44
ROAD-MISC REVENUE: CREDIT (NE NEBR. TELEPHONE)	928.65
TWP REIMBURSEMENT - PERSHING	14,700.00
LODGING TAX - OCT	1,160.06
CO CLERK-PRESERVATION & MODERNIZATION	461.50
STOP	50.00
INHERITANCE TAX- Evelyn M. Betts	1,156.16
INHERITANCE TAX- Donna Jean Larson	2,920.53
INHERITANCE TAX- Gwendolyn L. Crannell	744.94
INHERITANCE TAX- Violet Lucille Fleischman	25,517.41
INHERITANCE TAX- A. Philip Larsen	886.86
INHERITANCE TAX- Richard A. Goll	24,211.54
INHERITANCE TAX- Thomas Wayne Lipps	21,759.44
INHERITANCE TAX- Dorothy D. Moore	28,758.16
911 WIRELESS SERVICE FUND	4,663.07
COUNTY 911 SURCHARGE	2,221.45
BUILDING FUND -PRO RATE	7.72
COUNTY COURT FINES-REGULAR	1,910.00
DECATUR FIRE GENERAL	184.15
DECATUR FIRE BOND	97.12
OAKLAND FIRE GENERAL	411.35
TAX SALE REDEMPTION	13,891.25
PRO RATE (TO ENTITIES)	5,899.75
IN LIEU TAXES-1957 PRIOR	24.54

Board Members Richards and Connealy moved for adoption of Resolution 2023-01 approving County Depositories for 2023 calendar year. By roll call vote: Ayes – Swanson, Richards, Pearson, Titus, Connealy and Schold. Nays – none. Absent- Kutchera. Resolution was adopted.

RESOLUTION #2023-01
County Depositories

BE IT RESOLVED that the County Treasurer be authorized to deposit funds in excess of the capital and surplus in any depository designated for county funds, provided such depository furnish the proper securities as provided by law, and that the Treasurer be and she hereby is, authorized to invest surplus funds, if there be any, in United States Treasury bills or certificates of deposit in the following financial institutions: First Nebraska Bank, Decatur; First Northeast Bank of Nebraska, Tekamah; and Washington County Bank, Tekamah.

DATED this 11th day of January, 2023, at Tekamah, Nebraska.

Sarah J. Freidel
Burt County Clerk

David Schold, Chairman
Burt County Board of Supervisors

As part of reorganization for 2023, the Board reviewed and approved the following **board committee appointments** for calendar year 2023.

Samuel M. Titus	North Star & Region IV Services N.E. Nebraska Waste Coalition - Advisory & Governing Board
Jeff Kutchera	Region 4 Heartland of Nebraska Board Burt County Road Committee
Ted Connealy	Northeast Nebraska Community Action Partnership (NENCAP) Burt County Economic Development Board Burt County (IMT) Incident Management Team (w/ Burt County Emergency Mgr)
Carl Pearson	Northeast Nebraska Juvenile Services NE Nebr. Economic Development District – Council of Officials ‘elected rep’ Burt County Road Committee
Paul Richards	Elkhorn- Logan Valley Public Health Dept Burt County (IMT) Incident Management Team (w/ Burt County Emergency Mgr) Northeast Nebraska Waste Coalition - <i>alternate</i>
Bird Swanson	Nebraska Loess Hills RC & D Council Burt County Economic Development Board Northeast Nebraska Juvenile Services – <i>alternate</i> Burt County Road Committee
David Schold	N.E. Nebraska Area Agency on Aging –Governing Board Burt County Grievance Board-Supervisor Representative

All of the Burt County Supervisors are on the Burt County Weed Board.

As part of reorganization for 2023, the Board **designated the Burt County Website** as an additional method of providing meeting dates, holiday closing dates, notice of meetings and other publications for Burt County business.

Communications (3): (1) 2023 seal report completed per statute; (2) IRS compliance reminders for employees meals, travel guidelines, etc; (3) 2023 mileage rates: \$0.655 and \$0.685 for civil process

ZONING update: *Ann Chytka*

With regards to the letter that was sent by the County Attorney last month, the penalty fee has been paid; January 2023 report will have the penalty on it.

Burt County Economic Development Corp.

- (a) *New Director:* Cindy Chatt introduced herself as the new Executive Director.
- (b) *Board member appointments:* motion was made by Richards, seconded by Titus, to re-appoint the following (3) members for (1 year) 2023: Gary Swanson, Ted Connealy and Jennifer Hinman. Passed By Roll Call Vote: Ayes – Swanson, Richards, Pearson, Titus, Connealy and Schold. Nays-none. Absent- Kutchera.
- (c) *Office:* An office space on 1st floor of Courthouse was previously being utilized by the BCEDC office; Chatt reported that she did not necessarily need to have the space. BCEDC will move their property off-site. Burt County will continue to pay for their office suite software and the email/domain. BCEDC has also been given permission to use any available rooms/meeting spaces when she works onsite in the Courthouse; BCEDC may also utilize any supplies when working on-site.

ROADS:

Appoint 2023 Highway Superintendent: The Board appointed Ann Chytka as **Burt County Highway Superintendent for 2023** upon motion by Swanson, seconded by Titus. By roll call vote: Ayes – Swanson, Richards, Pearson, Titus, Connealy and Schold. Nays – none. Absent- Kutchera. Motion passed.

Burt County 2023 Overlay Bids:

Jeff Wagner (Mainelli, Wagner Assoc. Engineering) was in attendance.

9:15 a.m. **Bid Openings:**

<i>contractor</i>	Constructors, Inc	Knife River	Western Engineering
	Lincoln, NE	Sioux City, IA	Harlan, IA
C-11(362), CoRd 21 "Craig South"			
approx. 3.7 mile asphaltic concrete overlay 1: milling and 3"x22" Overlay			
Total for Project:	1,413,252.40	1,398,799.00	1,439,517.56
Start Construction	4/1/2023	on or before May 1	on or before Aug. 2
End Construction	May	Sept. 15	on or before Sept. 1
C-11(364), CoRd H "Craig West"			
approx. 4.2 mile class 1 mill with 4" overlay and 2.0 miles of Class 3 - 1" mill and 3" overlay			
Total for Project:	2,634,726.56	2,530,291.85	2,595,060.96
Alternate (Patching only):	308,830.00	284,605.81	298,370.00
Start Construction	April 15	May 1	on or before July 13
End Construction	May 30	Sept. 15	on or before Sept. 1
C-11(437), CoRd L "Oakland NW overlay"			
approx. 0.7 mile of Class 3 - 2" mill with 2" overlay & approx. 0.9 mile asphaltic concrete patching			
Total for Project:	283,633.60	298,354.89	279,085.24
Start Construction	May 1	May 1	Aug. 12
End Construction	May 20	Oct. 31	Sept. 1
C-11(442), Tekamah West Overlay "Summit"			
approx. 1.6 miles 2" asphaltic concrete overlay			
Total for Project:	336,669.60	380,294.76	373,778.60
Start Construction	May 7	May 1	Aug. 17
End Construction	May 28	Oct. 31	Sept. 1
Tekamah East Patching			
Total for Project:	23,340.00	26,283.36	31,448.00
Start Construction	May 28	May 1	Aug. 25
End Construction	June 7	Oct. 31	Sept. 1
GRAND TOTALS	4,691,622.16	4,634,023.86	4,718,890.36
GRAND TOTALS - Alternate	2,365,725.60	2,388,337.82	2,422,199.40

The board will take action on the bids next meeting (Jan. 27, 2023).

Burt County Offices/Employees:

(a) *Department updates:* Beginning in 2023, the board would like to have office updates from Burt County Officials and Department Heads; the purpose of the meetings is to increase communication and transparency with all offices/departments. Officials and/or Department Heads were asked to have (2) two departments schedule themselves for the first meeting of each month, each office attending two meetings per year with the board.

(b) *2023 salaries/wages:* An across the board cost of living allocation is not being stated this year due to it being the start of the new Term. Resolution 2022-02 set salaries for Elected Officials; during 2022-23 Budget talks deputy wages and office clerical staff wages were also set for those Elected Officials office staff. The previously mentioned salaries/wages included consideration for cost of living for the said positions. The board decided upon a 5% cost of living for appointed department heads and for the hourly wage earners in for remaining offices; upon motion by Titus and Connealy, Passed By Roll Call Vote: Ayes- Swanson, Richards, Pearson, Titus, Connealy and Schold. Nays – none. Absent- Kutchera. A worksheet with details of County Offices, positions and salaries/wages is on file; the new salaries/wages will be effective January 2023 payperiod.

Courthouse Security:

KC Bang, Emergency Manager reported that SEI would be installing security equipment mid-February 2023.

There being no further business to come before the Board at this time, the meeting adjourned at 11:52 A.M. upon motions by Connealy and Pearson.
Next meeting: January 27, 2023 at 9:00 A.M.

ATTEST: SARAH J. FREIDEL
BURT COUNTY CLERK

DAVID SCHOLD, CHAIRMAN
BURT COUNTY BOARD OF SUPERVISORS



Sarah J. Freidel