

OFFICE OF THE BURT COUNTY CLERK
Minutes of the Burt County Board of Supervisors
November 26, 2025
TEKAMAH NE 68061

The Burt County Board of Supervisors met in regular session on Wednesday, November 26, 2025, in the Boardroom of the Burt County Courthouse in Tekamah, Nebraska, pursuant to adjournment of their last meeting. Notice of the meeting was given in advance thereof by Publication in the Burt County Independent (11-20-2025), upon a 1st floor bulletin board within the courthouse and on the County’s Website. A copy of the proof of publication is on file in the office of the County Clerk. The following members were present: Gary ‘Bird’ Swanson, Sam Titus, Carl Pearson, Jay W. Johnson, Paul Richards and Ted Connealy. Absent - Jeff Kutchera.

The meeting opened with the pledge of allegiance at 9:00 A.M. Chairman Connealy informed the public that the Open Meeting Act was posted.

The agenda was approved; upon motion by Titus, seconded by Johnson. Roll Call Vote: Ayes – Swanson, Titus, Pearson, Johnson, Richards and Connealy. Nays- none. Absent – Kutchera.

The minutes of the 11/12/2025 Board of Supervisors and Board of Equalization meetings were approved; upon motion by Swanson, seconded by Pearson. Roll Call Vote: Ayes – Swanson, Titus, Pearson, Johnson, Richards and Connealy. Nays- none. Absent – Kutchera.

The claims for November in the amount of \$ 539,715.12, including \$176,647.97 for payroll, were read, audited, warrant drawn, and checks generated on the respective funds on motion by Titus, seconded by Johnson. Roll Call Vote: Ayes – Swanson, Titus, Pearson, Johnson, Richards and Connealy. Nays- none. Absent - Kutchera. The following claims were approved:

ANDY'S QUICK SHOP	FUEL	316.80
APPLIED CONNECTIVE TECHNOLOGIES	CYBER.IT.SOFTWARE	4,350.90
BENCHMARK GOVERNMENT SOLUTIONS	SHERIFF SCHOOL	1,203.50
BLACK HILLS ENERGY	UTILITIES	245.80
BOMGAARS	SUPPLIES	179.67
BRANIFF SERVICE INC	FUEL	1,115.76
BRUMMOND DISPOSAL	GARBAGE	225.00
BURT COUNTY CLERK	POSTAGE	31.40
BURT COUNTY COURT	COURT FEES	399.00
BURT COUNTY INDEPENDENT	PUBLISHING	358.41
BURT COUNTY PUBLIC POWER DIST	UTILITIES	196.74
BURT COUNTY SERVICE FUND	VETERANS FUNDS	1,800.00
BURT COUNTY SHERIFF	SERVICE FEES	473.97
C & J AUTO SERVICE	REPAIR	288.00
CANON FINANCIAL SERVICES	OFFICE EQUIP	286.49
CENTURY LINK	911	322.96
CITY OF TEKAMAH	UTILITIES	305.25
CLARK PEST AND TERMITE CONTROL	SERVICES	75.00
CLASSIC CLEAN CARWASH	FLEET	149.52
CLEARFLY	PHONES	1,448.37
COLONIAL RESEARCH CHEMICAL CORP	SUPPLIES	320.82
CONSTELLATION NEW ENERGY GAS DIV	UTILITIES	224.37
CRAIG RESCUE SQUAD ASSOCIATION	DONATION	200.00
CUBBY'S	FUEL	1,599.73

CVSOAN	DUES	100.00
DAS STATE ACCOUNTING-CENTRAL FIN.	SOFTWARE	411.60
DAS STATE ACCT	SOFTWARE	242.00
DECATUR EXPRESS - KB'S MINI MART	FUEL	1,193.79
DECATUR RESCUE SQUAD ASSOC.	DONATION	200.00
DREW LAW FIRM PC LLO	ATTY FEES	10,016.05
EAKES OFFICE PLUS	SUPPLIES	898.92
FAMILY DENTAL CENTER OF BLAIR	JAIL MEDICAL	233.00
FIRST CONCORD BENEFITS GROUP LLC	INSURANCE	805.00
FIRST NATIONAL BANK OF OMAHA	SUPPLIES	498.67
FIRST NORTHEAST BANK OF NEBRASKA	CHECKS	104.00
GARY SWANSON	CHECKING ROADS	47.60
GREAT AMERICA FINANCIAL SVCS	OFFICE EQUIP	177.63
GREAT PLAINS UNIFORMS	EQUIP	583.98
HEARTLAND TIRE	FLEET	1,304.00
HOMETOWN LEASING	OFFICE EQUIP	76.93
IDEAL WHEEL	FLEET	1,008.34
JEANNETTE BLANC	MILEAGE	234.99
JEFF KUTCHERA	CHECKING ROADS	113.40
JOHNSON & PEKNY, L.L.C.	ATTY FEES	2,466.25
JOSEBA KOLDO MORENO	COURT FEES	50.00
JPATS/USMS	JAIL	3,968.00
KATHY RAY	OFFICE SUPPORT	114.75
KATIE HART	MILEAGE	47.57
KRAVIEC MAURSTAD LAW, P.C., L.L.O.	CHILD SUPPORT ATTY	2,006.25
LOFFLER	OFFICE EQUIP	109.50
LORI WACHTER	SUPPLIES	44.51
LYONS PUBLIC LIBRARY	DONATION	1,500.00
LYONS RESCUE SQUAD ASSN	DONATION	200.00
MCH HEALTH SYSTEM	JAIL MEDICAL	6,883.48
MICHELE QUICK	MISC EXPENSE	50.48
MID AMERICA ENTERPRISES LLC	SUPPLIES	131.74
MID-AMERICAN BENEFITS INC	INSURANCE	255.75
MIPS INC	SOFTWARE	2,222.89
MIPS INC - COUNTY COURT	SOFTWARE	70.00
NACO -	ANNUAL CONF	1,280.00
NACO	DUES	2,320.94
NATIONAL DATE STAMP	OFFICE EQUIP	227.75
NATIONAL EMERGENCY NUMBER ASSOC	SHERIFF SCHOOL	1,230.00
NE OMS SPECIALITY DENTAL SERVICES	JAIL MEDICAL	2,200.00
NE ASSN OF EMERGENCY MANAGEMENT	DUES	75.00
NE HEALTH & HUMAN SERVICES SYSTEM	LODGING.SERVICES	93.00
NE LAW ENFORCEMENT TRAINING	SHERIFF SCHOOL	75.00
NE PLANNING & ZONING ASSOC	DUES	20.00
NEBRASKA PUBLIC POWER DISTRICT	UTILITIES	584.31
NE SHERIFF'S ASSOC	DUES	470.00
OAKLAND PUBLIC LIBRARY	DONATION	1,500.00
OAKLAND RESCUE SQUAD ASSN	DONATION	200.00
ONE OFFICE SOLUTION	SUPPLIES	286.20
OPTK NETWORKS	INTERNET	642.99
PAUL RICHARDS	CHECKING ROADS	95.20
PENDER HOSPITAL	JAIL MEDICAL	235.00
PENNY A. WARREN	PHONE	20.00
RADIOLOGY CONSULTANTS	JAIL MEDICAL	326.00
SAVE MORE MARKET	SUPPLIES	105.72
SCOTT BURGETT	CPR TRAINER	291.00
SECURITY SHREDDING SERVICES	SERVICES	80.00

SHAMBURG AUTO SUPPLY	SUPPLIES	63.47
STACEY KEYS	MILEAGE	195.30
STAMP FULFILLMENT SERVICES	POSTAGE ENVELOPES	1,907.65
STATE OF NEBRASKA	SUPPLIES	20.00
TEKAMAH FIRE & RESCUE ASSN	DONATION	200.00
TEKAMAH PUBLIC LIBRARY	DONATION	1,500.00
THE APOTHECARY SHOP	JAIL MEDICAL	61.69
THEODORE CONNEALY	CHECKING ROADS	53.20
THURSTON COUNTY SHERIFF	BRD OF PRISON	3,906.86
TK ELEVATOR CORPORATION	MAINTENANCE	344.49
TRI-STATE COMMUNICATIONS INC	RADIOS	657.31
UNIVERSITY OF NEBRASKA-LINCOLN	EXTENSION WAGES	13,905.97
VERIZON WIRELESS	PHONES	839.30
WASHINGTON COUNTY SHERIFF	JAIL	4,290.00
WOODHOUSE	FLEET REPAIR	2,349.18
ANDREW BRANIFF	SHOP TOOLS	219.99
BLACKSTRAP	CHEMICAL	13,798.90
BOMGAARS SUPPLY INC	SUPPLIES	696.61
BRUMMOND COUNTRY DISPOSAL	GARBAGE	90.00
BUDDIES MINI MART, LLC	FUEL	50.00
CHRISTENSEN ELECTRIC LLC	REPAIR	572.72
CITY OF LYONS	UTILITIES	194.01
CITY OF OAKLAND	UTILITIES	26.91
CUMING COUNTY INDUSTRIES	SUPPLIES	853.35
FARMERS PRIDE	FUEL	5,660.38
FIRST NATIONAL BANK OF OMAHA	SUPPLIES	108.29
LORENSEN LUMBER & GRAIN LLC	MATERIALS	1,920.00
MARTIN MARIETTA	MATERIALS	14,961.77
MIDWEST ENGINEERING INC	ENGINEERING	11,116.25
MIDWEST SERVICE AND SALES CO	FUEL	1,082.90
NATIONAL SIGN COMPANY LLC	SUPPLIES	335.51
NMC	PARTS	1,782.45
SCOTT'S HARDWARE	PARTS	72.22
SEALS & SERVICE INC	PARTS	43.00
STALP GRAVEL CO	GRAVEL	20,548.69
STEINY'S GENERAL STORE	SUPPLIES	17.07
VERIZON CONNECT FLEET USA LLC	FLEET	454.97
VILLAGE OF DECATUR	UTILITIES	160.69
STA-BILT CONSTRUCTION CO	FINAL PAYOUT	40,260.10
CENTURYLINK (HARDWARE WARRANTY)	911	707.20
LANGUAGE LINE SERVICES	911	5.90
NORTHEAST NEBR TELEPHONE CO	911	129.67
NORTHLAND & COMPANIES	911	3,132.69
AFLAC	EMPE PD ADDL	306.01
ALLSTATE	EMPE PD ADDL	43.70
BLUE CROSS & BLUE SHIELD	INSURANCE	59,050.37
FIRST NAT'L BANK-NORTHEAST-EFPTS	FEDERAL TAXES	50,124.71
GLOBE LIFE LIBERTY NATIONAL DIV	EMPE PD ADDL	669.20
MADISON NATIONAL LIFE INS. CO, INC	EMPE PD ADDL	71.68
MUTUAL OF OMAHA	EMPE PD ADDL	367.14
NATIONWIDE RETIREMENT SOLUTIONS	EMPE PD ADDL	150.00
RETIREMENT PLANS DIV. OF AMERITAS	RETIREMENT	26,758.82
STATE TAX COMMISSIONER	STATE TAXES	7,827.54
TRUSTMARK VOLUNTARY BENEFITS	EMPE PD ADDL	222.62
VISION SERVICE PLAN (CT)	EMPE PD ADDL	794.27
COLONIAL LIFE AND ACCIDENT INS CO	EMPE PD ADDL	57.79
NEBR CHILD SUPPORT PAYMENT CTR	GARNISHMENT	480.00

Financial Statements June 30, 2025 – FY24-25 Audit:

Upon motion by Pearson, seconded by Johnson, the Board approved signing the management representation letter to accept financial statements of June 2025, which included their management response to finding ‘2025-002’.

Approved By Roll Call Vote: Ayes – Swanson, Titus, Pearson, Johnson, Richards and Connealy. Nays – none. Absent – Kutchera. Finding 2025-002 was ‘improper coding of disbursement’ regarding the Sheriff’s department improperly spending some of the 911 funds. Public Service Commission has regulations regarding the use of the Funds; FY24-25 findings cited 911 Fund 2914 was improperly spent for payroll by the Sheriff’s department. This will require the County to make corrections in their FY25-26 budget. The County Board will require the Sheriff to get education and make a written report back to them regarding his corrective action.

2026 Holidays

Resolution #2025-14 was approved upon motion by Pearson, seconded by Swanson. Motion passed By Roll Call Vote: Ayes – Swanson, Titus, Pearson, Johnson, Richards and Connealy. Nays – none. Absent – Kutchera.

January 1	New Year’s Day	THURS
January 19	Martin Luther King, Jr. Day	MON
February 16	President’s Day	MON
May 25	Memorial Day	MON
June 19	Juneteenth	FRI
July 3	Independence Day	FRI
September 7	Labor Day	MON
October 12	Columbus Day	MON
November 11	Veterans Day	WED
November 26	Thanksgiving	THURS
November 27	Friday following Thanksgiving	FRI
December 24	Christmas Eve	THURS
December 25	Christmas	FRI

2026 Board meeting dates:

Two meetings will be held every month, the first meeting of the month being on the 2nd Wednesday, and the second meeting of the month will be on the 28th of the month (28th may be moved up to the previous business day if it falls on a weekend.) Claims and payroll will be paid at the second meeting of the month. Holidays and Board meeting dates will be published on the Burt County Website.

ROADS: Ann Chytka, Highway Superintendent

YEAR-END CERTIFICATION OF COUNTY HIGHWAY SUPERINTENDENT FOR 2025

Upon motion by Richards, seconded by Pearson, the Board voted to sign Resolution 2025-15, Approved By Roll Call Vote: Ayes – Swanson, Titus, Pearson, Johnson, Richards and Connealy. Nays – none. Absent- Kutchera.

Resolution 2025-15

Signing of the Year-End Certification of County Highway Superintendent 2025

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2501 through 39-2505 details the requirements that must be met in order for a county to qualify for an annual Incentive Payment; and
Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each county must annually certify (by December 31st each year) the appointment(s) of the County Highway Superintendent(s) to the NDOT using the Year-End Certification of County Highway Superintendent form; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the county highway superintendent’s appointment; i.e. meeting minutes showing the appointment of the County Highway Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), the type of appointment, i.e., employed or under contract (consultant, or interlocal agreement with another county and/or incorporated municipality), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of County Highway Superintendent

form shall be signed by the County Board Chairperson and shall include a copy of a resolution of the County Board authorizing the signing of the Year-End Certification of County Highway Superintendent form by the County Board Chairperson.

Be it resolved that the County Board Chairperson of Burt County is hereby authorized to sign the attached Year-End Certification of County Highway Superintendent form(s).

Adopted this 26th day of November 2025 at Tekamah, Nebraska.

County Board Members: - Jeff Kutchera (Absent) -Gary Swanson -Paul Richards
-Carl Pearson -Sam Titus -Ted Connealy -Jay W Johnson
-Attest: Sarah J. Freidel, Burt County Clerk

C-11(451) Co.Rd L.: Ann pulled a claim from November payments; detailed engineering invoices will be requested. The board feels engineering should have had more control over a better finished product.

C-11(453) Co.Rd. HI & IJ: Water study was completed, and culverts have been ordered. Project will begin Spring 2026, weather permitting.

PUBLIC COMMENT: Gregg Smith, rural Lyons – comments on Co.Rd. L, feels the board is right in temporarily holding back payments for services.

There being no further business to come before the Board at this time, the meeting adjourned upon motions by Titus and Richards at 10:33 A.M.

Next Meeting: Wednesday, December 10, 2025 @ 9:00 A.M.

ATTEST: SARAH J. FREIDEL
BURT COUNTY CLERK

TED CONNEALY, CHAIRMAN
BURT COUNTY BOARD OF SUPERVISORS

These minutes are not the official record and may be corrected. A copy of the approved official minutes is available to the public at the Clerk's Office.