

Burt County Planning Commission  
June 9<sup>th</sup>, 2025 at 6:30pm  
Meeting/Public Hearing

## Minutes

Visitors signing in: Ingrid Williamsen, Cassy Williamsen, and Eric Spenner

Notices of the meeting was given in advance thereof by publication in the Lyons Mirror Sun May 29,2025 edition, on the Burt County Webpage, and on the 1<sup>st</sup> floor bulletin board within the courthouse.

The meeting was Called to Order at 6:31 P.M. by Vice Chairman Scott Ronnfeldt

Roll Call was taken by Ann Chytka as follows: Rodney Bromm **Present** at 6:37, Charley Cull **Present**, Jay Hovendick **Present**, Don Johnson **Absent**, Jill Spenner **Present**, Tyler Weitzenkamp **Absent**, Dean Carlson **Present**, Roger Pond **Absent**, Scott Ronnfeldt **Present**

Quorum present **yes**.

It was noted where the Open Meetings Act was located.

Ronnfeldt stated that the minutes from April 7<sup>th</sup>, 2025 meeting were received and reviewed.

Hovendick made a motion to approve the Minutes from April 7<sup>th</sup>, 2025 meeting 2<sup>nd</sup> by Spenner.

Roll call vote Ayes- Carlson, Cull, Hovendick, Ronnfeldt, and Spenner Nays- None, Absent- Johnson, Pond, Weitzenkamp and not present at time of roll call: Bromm

Minutes were signed by Vice Chairman Ronnfeldt and Administrator Chytka.

Public Hearings:

At 6:37 Bromm opened the Public Hearing for Conditional Use Permit filed by Ingrid Williamsen to place a residence on 7.46 acres in Section 33, Two 21, Range 8 in Pershing TWP.

Administrator stated that there was an uninhabitable house located on the property have has been vacant for years, and they are wanting to place a manufactured home on the property and it is less than 20 acres.

Cassy Williamsen spoke to the Commission and stated that the old house will be torn down at some point. She stated that insurance would not cover the old house as it was uninhabitable.

Having no other public comments the public hearing was closed at 6:39.

New Business: Returned to public meeting at 6:39 there was some discussion then Cull made a motion to approve the CUP for Ingrid Williamsen to place a residence on 7.46 acres in Section 33, Two 21, Range 8 in Pershing TWP 2<sup>nd</sup> by Spenner.

Roll call vote Ayes- Bromm, Carlson, Cull, Hovendick, Ronnfeldt, and Spenner Nays- None, Absent- Johnson, Pond, Weitzenkamp

Connex Boxes: Administrator Chytka was needing some guidance for Connex Boxes, the commission discussed if Connex Boxes needed a permit and if they needed to meet the setbacks of other buildings. Permits do not need to be obtained as they are not a permanent building. But if placing on new concrete pad the concrete would need to have a permit. It was also noted that Connex Boxes are currently taxed a flat rate of \$2,500.00 unless they are licensed with a valid registration.

Old Business: None

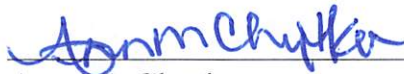
Reports from Administrator: Monthly Zoning Reports for April and May were reviewed.

Correspondence: None

Next meeting will be held: TBD- The Board of Supervisor's public hearing/meeting for the Conditional Use Permit for the Williamsen's will be Wednesday June 11<sup>th</sup>, 2025 at 9:00 am.

Public Comments: None

Adjournment: Being no additional business Carlson made a motion to adjourn at 7:28 pm 2<sup>nd</sup> by Spenner



Ann M. Chytka

Burt County Planning and Zoning Administrator



Rodney Bromm

Burt County Planning and Zoning Chairman